

# UnivAssist 2012 Spring India Tour



**KICUnivAssist**  
enabling education



# UnivAssist 2012 Spring India Tour

September 2011

As the fall recruitment season kicks off in India, it gives us great pleasure to announce the details of 2012 Spring UnivAssist group tour to India. The highlights of the tour are as follows:

- Small group format (typically 15 participants or less) provides personalized experience and enhances student interaction
- Tours accompanied by individuals who teach and/or counsel Indian students to study internationally
- School visits focus to ensure highly productive events

UnivAssist Spring 2012 India Tour	
Primary Focus	Undergraduate Recruitment
Number of cities, days	5 cities, 10 days
Format	Small group format (typically less than 15 participants)
Cities	Mumbai, Hyderabad, Bangalore, Chennai, Delhi
Tour Dates	<b>5 Feb – 14 Feb 2012</b>
Tour Pricing*	\$11,745 prior to Nov 5 \$11,995 after Nov 5
Deposit	\$2,500
Deadlines	Nov 5, 2011* (Priority Deadline)
School visits per city	2-3 high schools
Tour Includes	Air travel in India, First class hotel accommodations, Ground transportation, Breakfasts at most hotels, Orientation session, School Visits, Wrap up report

*\*Signing up for tours prior to Nov 5 qualifies for priority pricing as indicated.*

Additional information about the tours is available in this package. We will be happy to answer any questions you may have and look forward to your participation on the tour.

Yours sincerely,

**Swaraj Nandan**

Director, KIC UnivAssist

Mobile: 646 623 7790

[swaraj.nandan@univassist.com](mailto:swaraj.nandan@univassist.com)

KICUnivAssist

Office: 1 Shore Lane, Suite 806, Jersey City, NJ 07310, USA

# UnivAssist 2012 Spring India Tour

## Tour Details

<b>Hotel Accommodations</b>	<b>Included</b>	First Class hotel accommodations will be provided. Our priority is to provide you with a safe, hassle-free and comfortable experience. All accommodations will be single occupancy. e.g. most hotel stays during our Spring and Fall 2011 tours were at Taj group of hotels
<b>Air travel within India</b>	<b>Included</b>	The inter-city air travel within India during the tour is included. Flights will be economy class <sup>1</sup> . Most airlines in India allow checked luggage upto 20 Kg (44 lbs)
<b>Local transportation</b>	<b>Included</b>	Group airport transfers during tour, local transportation to visit schools are included. The airport transfer in the initial and last city can be arranged at a nominal fee.
<b>Orientation Session</b>	<b>Included</b>	An orientation session will be held in the city where the tour begins to brief the participants about macroeconomic trends in India, education system, recruiting practices etc
<b>Marketing material</b>	<b>Included</b>	The schools to be visited will be notified and provided marketing material in advance advertising visiting institutions
<b>Wrap Up Report</b>	<b>Included</b>	A wrap up report will be provided with details regarding schools visited, counselor details and list of student participants
<b>Meals</b>	<b>Not Included</b>	Please budget \$50-60 per day for meals per person. Breakfasts are included at most hotels. Welcome dinner included
<b>Personal expenses</b>	<b>Not Included</b>	Airfare between home country and India to and fro, Passport and Visa expenses, Travel insurance, Airport taxes, Overweight baggage charges, Shipment of materials to and within India, Personal expenses such as laundry charges, telecommunication, room service, tips, local transportation other than those mentioned etc.

<sup>1</sup> Flights are subject to change. Any increase of over 5% in airline travel post priority deadline will be invoiced separately.

## Tour Application procedure:

Please fill the Application form and submit it with the deposit before the priority deadline mentioned. Payment of the balance of the tour costs is due 60 days prior to the commencement of the tour i.e on Dec 5, 2011. If tour fees are not received 60 days before commencement of tour, the institution may be dropped from the tour and cancellation fees will apply. When applicants exceed the maximum participants for a specific tour, KIC UnivAssist will create a separate tour for participants with a similar construct to the original tour to retain the small group format. If for any reason KIC UnivAssist cannot accommodate an institution on the tour, their fees including deposits will be fully refunded.

## Tour Cancelation and Fees Refund Policy:

>60 days prior to tour commencement	Full refund of refundable charges
46-60 days prior to tour commencement	50% of the refundable charges
31-45 days prior to tour commencement	25% of the refundable charges
30 days or less to tour commencement	No refund

**NOTE: Tour deposit is not refundable.**

KICUnivAssist

Office: 1 Shore Lane, Suite 806, Jersey City, NJ 07310, USA

# UnivAssist 2012 Spring India Tour

## **Terms & Conditions for participation:**

- An educational institution may choose to send multiple participants on a tour. Additional participants will pay 75% of the full tour price.
- Participating institutions must be accredited two-year, four-year and/or graduate degree granting institutions.
- The individual traveling must have knowledge of the institutions admissions policies and procedures.
- The institution will be liable for the entire tour cost even if the participants only attend a partial tour.
- KIC UnivAssist reserves the right to make changes to the tour, if in its judgment the change will be in the best interest of the participants. This could include changes to cities, order of cities, school visits in a particular city, accommodations etc.
- KIC UnivAssist holds itself free from liability for any loss, injury, delay or damage from any cause beyond its control.
- KIC UnivAssist is not responsible for personal or travel insurance and recommends that participants purchase appropriate insurance and plan for contingencies.
- All prices are based on exchange rates as of Sept 2011 and are subject to change.
- Tour deposits are non refundable.
- Institutions are liable for tour fees as indicated in the cancelation and fees section.
- Educational institutions and their participants must support and adhere with NAFSA's Statement of Ethical Principles.
- In case travelers are changed by a university, cancelation and rebooking charges will be billed to the participating university.

# UnivAssist 2012 Spring India Tour

## Instructions:

- 1) KIC accepts deposits via check or wire transfer. Transactions must be in U.S. dollars. Checks must be drawn on a bank with a U.S. branch in the name of "KIC UnivAssist LLC". KIC UnivAssist tax EIN number is 27-2134327.
- 2) Please email completed Application form [swaraj.nandan@univassist.com](mailto:swaraj.nandan@univassist.com) or mail to to 1 Shore Lane Suite 806, Jersey City, NJ 07310, USA. For wire transfer instructions, contact US office at 646 623 7790.

<b>Application Information</b>	
<b>Participant's Name (specify name on Passport, if different)</b>	
<b>Title, Institution Name</b>	
<b>Office Address</b>	
<b>Email Address</b>	
<b>Contact phone numbers (incl. mobile)</b>	
<b>Past recruitment initiatives in India</b>	
<b>Enrollment goals in India</b>	
<b>Tour Application for:</b>	<b>Spring India Tour (10 days, \$11,995)</b>  <i>Tour discounting will be reflected in the invoice.</i>

**Disclaimer:** KIC UnivAssist LLC ("KIC") will make arrangements with airlines, hotels and other independent suppliers to facilitate the tour being purchased. KIC does not accept any liability for the actions or omissions of these independent suppliers and makes no representation or warranty concerning the nature or quality of the goods and services provided by the independent suppliers. KIC assumes no liability or responsibility for any injury, damage, loss, accident, sickness, acts of war or terrorism, quarantine, natural disaster, delay or irregularity with respect to persons or property occasioned by any cause whatsoever, whether direct or indirect, within or beyond KIC's control. KIC is not responsible for losses or damages arising from physical or emotional injury, property or other economic damage caused by such factors beyond its control. KIC reserves the right to make changes to the tour including cities visited, accommodations etc. Prices are subject to change without notice. KIC will not purchase travel insurance on behalf of the participants and strongly recommends participants to purchase it prior to travel commencement. Institutions are liable for tour fees as indicated in the cancelation and fees section. To the fullest extent permitted by law, the Applicant/Participant and the Applicant/Participant's Institution shall release any and all claims and agree to defend, indemnify and hold harmless KIC and all of its affiliates, subsidiaries, members, agents, directors, officers and employees from and against any and all claims, damages, losses and expenses (including costs of litigation and attorneys' fees) for injury to person (including all bodily injury, sickness, disease or death) and damage to property (including the loss of use thereof) arising out of or occurring in connection with the execution of this Agreement for Participation, regardless of whether such injury or damage is caused in part by a party indemnified hereunder.

By submitting the Application form and signing below, I acknowledge that I have read the above disclaimer and accept and agree to abide by the above terms. This Application is considered a contract.

\_\_\_\_\_  
*Signature of Participant*

\_\_\_\_\_  
*Institution*

\_\_\_\_\_  
*Date*

KICUnivAssist

Office: 1 Shore Lane, Suite 806, Jersey City, NJ 07310, USA